

University of Toronto Teaching Fellowship (UTTF) Application Form

- What are the goals of the project, and how will the Teaching Fellowship help support those goals?

Section 2 – Project Details (2-3 pages)

Please outline the specifics of the project, including the following:

- a design for the implementation plan
- plans for involvement of the academic unit
- overall timelines and major milestones
 - the Fellowship is 2 years, but the project may be longer – highlight what elements of the overall project you hope to accomplish within the timeframe of the Fellowship
- key deliverables (e.g. consultation reports, curriculum map, implementation plan, etc.)
- proposed project team (roles & responsibilities of who will be involved)
 - graduate student Research Assistant involvement
- Budget (use of course release, \$5000 funding, and grad student Research Assistant hours)

Section 3 – Project Impact (2-3 pages)

Please outline the intended outcomes of the project and how you will measure the impact. Address the following:

- In what ways will the project help to enhance students' overall learning experiences in the program?
- Given your project goals and outcomes, what evidence do you plan to gather to assess the impact of this project?
- Will this project help implement recommendations from the program's most recent academic program review through the Quality Assurance Process and/or the strategic priorities of your home academic unit/division?

Section 4 – Fellowship Impact (1-2 pages)

Please describe how your role as Teaching Fellow will impact your academic unit and the teaching and learning community at the University of Toronto. Address the following:

- In what ways will being a Teaching Fellow help you support the teaching culture in your academic unit and at the University of Toronto?
- How do you plan to participate in the intellectual life of, and work in collaboration with, the Centre for Teaching Support & Innovation (CTSI)?
- In what ways will being a Teaching Fellow help you develop broader teaching and learning networks?
- What specific ideas do you have for how you might approach the above?

B. Course Renewal or Development

Provide a rationale, a clear description of the project, and a design for your assessment of the project. Also include the key research questions, types of data and evidence that will be collected and the anticipated evidence of impact on course renewal or development and student learning. Be sure to indicate the course level that the project targets and describe plans for involvement with the academic unit, CTSI, graduate student Research Assistant involvement and dissemination of research findings. Include information about how you envision the outcomes of this project to be transferable to other

University of Toronto Teaching Fellowship (UTTF) Application Form

contexts, and the long-term sustainability of the initiative. See the following to guide your proposal development.

Section 1 – Project Overview (1-2 pages)

Please provide a rationale and clear description of the project, addressing the following:

- Describe the course that will be renewed or developed through this project.
- What is the rationale for this project? What motivated the need for this course development/renewal? How will the Teaching Fellowship help support this development/renewal?

Section 2 – Project Details (2-3 pages)

Please outline the specifics of the project, including the following:

- An outline of the course development/renewal;
- an implementation plan for desired changes to the course;
- plans for involvement of the academic unit;
- overall timelines and major milestones
 - the Fellowship is 2 years, but the project may be longer – highlight what elements of the overall project you hope to accomplish within the timeframe of the Fellowship
- key deliverables (e.g. course syllabus, assignment and assessment plan, implementation details, course location in/contribution to the overall curriculum of the program, etc.)
- proposed project team (roles & responsibilities of who will be involved)
 - graduate student Research Assistant involvement (breakdown of duties)
- Budget (use of course release, \$5000 funding, and graduate student Research Assistant hours)

Section 3 – Project Impact (2-3 pages)

Please outline the intended outcomes of the project and how you will measure the impact. Address the following:

- In what ways will the project help to enhance students' overall learning experiences in the course?
- In what ways and to what extent does this project plan align with the chosen theme?
- Given your project goals and outcomes, what evidence do you plan to gather to assess the impact of this project?
- Will this project help implement recommendations from the program's most recent academic program review through the Quality Assurance Process and/or the strategic priorities of your home academic unit/division?

Section 4 – Fellowship Impact (1 page)

Please describe how your role as Teaching Fellow will impact your academic unit and the teaching and learning community at the University of Toronto. Address the following:

- In what ways will being a Teaching Fellow help you support the teaching culture in your academic unit and at the University of Toronto?
- How do you plan to participate in the intellectual life of, and work in collaboration with, the Centre for Teaching Support & Innovation (CTSI)?
- In what ways will being a Teaching Fellow help you develop broader teaching and learning networks?
- What specific ideas do you have for how you might approach the above?

University of Toronto Teaching Fellowship (UTTF) Application Form

If you have any questions while completing this application form, please contact Julian Weinrib, Office of the Vice-Provost, Innovations in Undergraduate Education, awards.provost@utoronto.ca. **The deadline for submitting proposals is January 19, 2018.** All complete applications should be emailed to awards.provost@utoronto.ca. Normally, a maximum of 5 participants will be admitted each cycle with an effort to balance the number of participants across divisions. Each division may hold only one Fellowship per cycle.

Applicant Signature

Date

Unit Head Signature

Date

Dean Signature

Date